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MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 8, 2024

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Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz  
Division 1 Councillor Jim Range  
Division 2 Councillor Gordon Spencer  
Division 3 Councillor Rob Blais  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Dave Krywchuk  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
Taylor Roberts, Maintenance Supervisor  
9:30 a.m. Robert Mitchell, Mitchell Bros.  
11:00 a.m. Paige Hundt, Municipal Planner

**CALL TO ORDER:** Reeve Gerry Ritz called the October 8, 2024, meeting to order at 9:02 a.m.

**AGENDA**

**0799 – 24 RANGE** That the October 8, 2024 agenda be accepted for reference as presented.

**CARRIED**

**MINUTES**

**0800 – 24 SPENCER** That the September 24, 2024, regular meeting minutes are approved as presented.

**CARRIED**

**AUDIT SERVICES TENDER**

**0801 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 award the Audit Tender for a 3-year period beginning 2024 to BDO Canada LLP for \$91,160.00 plus GST. Furthermore, that Administration communicates with the following Boards to advise of the transition from Vantage Chartered Professional Accountants to BDO Canada LLP.

**CARRIED**

**BYLAW 2024-27 RESPECTING SERVICE FEES FOR RECREATIONAL VEHICLES**

**0802 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-27 Respecting Service Fees for Recreational Vehicles.

**CARRIED**

**BYLAW 2024-27 RESPECTING SERVICE FEES FOR RECREATIONAL VEHICLES – PUBLIC NOTICE**

**0803 – 24 HAMM** That the Rural Municipality of Mervin No. 499 requests Administration to complete Public Notice for Bylaw 2024-27 Respecting Service Fees for Recreational Vehicles for November 12, 2024.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor entered the Council Meeting at 9:21 a.m.

Initial:   
Reeve

Initial:   
Administrator

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Robert Mitchell of Mitchell Bros. Excavating was brought into the meeting using Conference Call at 9:33 a.m.  
Robert Mitchell disconnected from the meeting at 9:40 a.m.

**ROAD MAINTENANCE AGREEMENTS**

**0804 – 24 RANGE** That the Rural Municipality of Mervin No. 499 requests Administration engage with other Rural Municipalities to review Road Maintenance Agreements, with consideration of minimum haul amounts.

**CARRIED**

**TRANSFER SITE ATTENDANT**

**0805 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 offers the permanent Transfer Site Attendant position to Mark Kujawa effective October 7, 2024.

**CARRIED**

**TRANSFER SITE CASUAL ADVERTISEMENT**

**0806 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 request Administration to complete an advertisement for Casual Support Services at the Transfer Site.

**CARRIED**

**SOUTH SHOP – LIGHTING**

**0807 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the installation of new lighting at the South Shop by Bannerman Electric Inc. at a proposed cost of \$6,409.00 including taxes.

**CARRIED**

Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor left the meeting at 10:50 a.m.

**MUNICIPAL FOREMAN AND MAINTENANCE SUPERVISOR REPORT**

**0808 – 24 HAMM** That the Rural Municipality of Mervin No. 499 Council acknowledge the Municipal Foreman and Maintenance Supervisor report as presented.

**CARRIED**

Paige Hundt, Municipal Planner entered the Council Meeting at 11:00 a.m.

**PUBLIC HEARING AT 11:00 A.M. FOR OCTOBER 8, 2024**

**0809 – 24 HEROGTT** That the Rural Municipality of Mervin No. 499 recess the regular meeting to move into the Public Hearing at 11:00 a.m.

**CARRIED**

**RECONVENE REGULAR MEETING**



**0810 – 24 BLAIS** That the Rural Municipality of Mervin No. 499 resumes the open session of October 8, 2024, Council Meeting at 11:20 a.m.

**CARRIED**

**DISCRETIONARY USE PERMIT 240051-004 APPROVAL – SW 19-54-18-W3**

**0811 – 24 HAMM** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit 240051-004 for the relocation of a building on SW 19-54-18-W3 as a principal use.

**CARRIED**

Initial:   
Reeve  
Initial:   
Administrator

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**DISCRETIONARY USE PERMIT APPROVALS**

- 0812 – 24 RANGE That the Rural Municipality of Mervin No. 499 approves the following Discretionary Use Permits for a temporary RV as a principal use with the condition that additional improvement narrative is required to be submitted for years 2 through 5:
- 240056-109, Lot 7, Block 5, Plan 60B05882 – Crystal Bay Sunset; and
  - 240054-004, Lot 3, Block 6, Plan 83B14088 – Sandy Point.

**CARRIED**

**APPROACH CONSENT APPLICATION**

- 0813 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 approves the approach consent request 24-00727 for Lexterra Land, using existing approach.

**CARRIED**

Paige Hundt, Municipal Planner, left the meeting at 11:24 a.m.

**PLANNER SUMMARY AND UPDATE REPORT**

- 0814 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 receives and acknowledges the Planner Summary and Update Report as presented by Paige Hundt, Municipal Planner.

**CARRIED**

**SAMA – A LOOK AHEAD TO 2025**

- 0815 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 invites Chandra Reilly of Saskatchewan Assessment Management Agency to the November 12, 2024 Council meeting to discuss the 2025 Preliminary Assessment of Values.

**CARRIED**

**COMMUNITY SAFETY OFFICER TRAINING**

- 0816 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves the Community Safety Officer training costs from October 21 to November 29, 2024 for Z. Bonaise with Return of Service Agreement for a period of three years.

**CARRIED**

**SEPTEMBER WATER TREATMENT DAILY LOGS**

- 0817 – 24 HAMM That the Rural Municipality of Mervin No. 499 acknowledge and receive the September 2024 Daily Water Logs for the following hamlets:
- Evergreen Acres;
  - Livelong; and
  - Spruce Lake.

**CARRIED**

**TAX ENFORCEMENT – LOT 21, BLOCK 2, PLAN Y727**

- 0818 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 request Administration under *The Tax Enforcement Act* to acquire title for Lot 21, Block 2, Plan Y727.

**CARRIED**

**MULTICULTURAL COUNCIL OF SASKATCHEWAN PROCLAMATION**

- 0819 – 24 RANGE That the Rural Municipality of Mervin No. 499 proclaims November 16-24, 2024 as Saskatchewan Multicultural Week. Furthermore, the Reeve signs the Saskatchewan Multicultural Week Proclamation on behalf of the RM Council.

**CARRIED**

Initial:   
Reeve

Initial:   
Administrator

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**NORTHWEST COMMUNITY SAFETY SERVICES**

0820 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 agree to provide interim financing and administration for accounts receivable and payable for Northwest Community Safety Services Inc. until December 31, 2024. **CARRIED**

**IN CAMERA CLOSED SESSION PURSUANT TO PART III OF LAFOIP 16(1)(b)**

0821 – 24 RANGE That the Rural Municipality of Mervin No. 499 recess the public meeting to move into an “In-Camera” Closed Session as authorized by Part III of *The Local Authority Freedom of Information and Privacy Act* at 12:00 p.m. **CARRIED**

**RECONVENE REGULAR MEETING**

0822 – 24 RANGE That the Rural Municipality of Mervin No. 499 resumes the open session of October 8, 2024 Council Meeting at 12:10 p.m. **CARRIED**

**SETTLEMENT DOCUMENTS**

0823 – 24 SPENCER That the Rural Municipality of Mervin No. 499 authorize the Reeve and CAO to execute the settlement documents in relation to the litigation with Can-Struct Systems Inc., Inertia Solutions Inc., and Scott Gullacher. **CARRIED**

**ADMINISTRATION REPORT**

0824 – 24 BLAIS That the Rural Municipality of Mervin No. 499 receive and acknowledge the Administration Report as presented by Shiloh Bronken, Chief Administrative Officer. **CARRIED**

**RECESS**

0825 – 24 SPENCER That the October 8, 2024 Council meeting recess for lunch at 12:15 p.m. **CARRIED**

**RECONVENE**



0826 – 24 RITZ That the October 8, 2024 Council meeting reconvenes at 12:38 p.m. **CARRIED**

**HAMLET CORRESPONDENCE**

0827 – 24 RANGE That the Rural Municipality of Mervin No. 499 receive and acknowledge the correspondence as submitted:  
- Organized and Unorganized Hamlet Meeting, September 18, 2024;  
- Horseshoe Bay Hamlet Board Email, October 2, 2024; and  
- Sunset View Beach – Emergency Response, October 2, 2024. **CARRIED**

**CORRESPONDENCE**

0828 – 24 BLAIS That the Rural Municipality of Mervin No. 499 receive and acknowledge the list of correspondence as presented by Administration. **CARRIED**

Initial:   
Reeve  
Initial:   
Administrator

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**ACCOUNTS FOR PAYMENT AS OF SEPTEMBER 24, 2024**

**0829 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Payment being cheque #26412 to #26471 (\$147,497.24), manual cheques 1150-MAN to 1162-MAN (\$1,976,112.98) and Payroll (\$110,709.49) totaling \$2,234,319.71 as presented.

**CARRIED**

**ADJOURNMENT**

**0830 – 24 BLAIS** That the October 8, 2024, Council Meeting be adjourned at 1:17 p.m.

**CARRIED**

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE

Initial:   
Reeve  
Initial:   
Administrator